

## Spelthorne Borough Council Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	<a href="mailto:Cllr.harvey@spelthorne.gov.uk">Cllr.harvey@spelthorne.gov.uk</a>
Cllr A.C. Harman	Deputy Leader	<a href="mailto:Cllr.harman@spelthorne.gov.uk">Cllr.harman@spelthorne.gov.uk</a>
Cllr. M.M. Attewell	Community Wellbeing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr C. Barnard	Planning and Economic Development	<a href="mailto:Cllr.barnard@spelthorne.gov.uk">Cllr.barnard@spelthorne.gov.uk</a>
Cllr J. Boughtflower	Corporate Management	<a href="mailto:Cllr.boughtflower@spelthorne.gov.uk">Cllr.boughtflower@spelthorne.gov.uk</a>
Cllr M.P.C. Francis	Housing	<a href="mailto:Cllr.francis@spelthorne.gov.uk">Cllr.francis@spelthorne.gov.uk</a>
Cllr D. Patel	Environment and Compliance	<a href="mailto:Cllr.patel@spelthorne.gov.uk">Cllr.patel@spelthorne.gov.uk</a>
Cllr O. Rybinski	Customer Service, Estates and Transport	<a href="mailto:Cllr.rybinski@spelthorne.gov.uk">Cllr.rybinski@spelthorne.gov.uk</a>
Cllr H.R. Williams	Finance	<a href="mailto:Cllr.williams@spelthorne.gov.uk">Cllr.williams@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail [g.scott@spelthorne.gov.uk](mailto:g.scott@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet Forward Plan and Key Decisions for 1 May 2019 to 31 December 2019

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 19 Jun 2019	Exempt report - Acquisition W - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 19 Jun 2019	Exempt report - Acquisition X - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 19 Jun 2019	Single Use Plastics Policy and Strategy To agree to adopt a Policy and Strategy for single use plastics	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Mark Rachwal, Sustainability Officer Portfolio Holder for Environment and Compliance
Cabinet 19 Jun 2019	Treasury Management Strategy Annual report To receive an annual report on the treasury outturn position for 2018-19.	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Portfolio Holder for Finance
Cabinet 19 Jun 2019	Infrastructure Feasibility Fund To consider a request to set aside funds for infrastructure feasibility studies.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Keith McGroary, Economic Development Manager Portfolio Holder for Planning and Economic Development

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 19 Jun 2019	Public Space Protection Orders To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Portfolio Holder for Environment and Compliance
Cabinet 19 Jun 2019	Appointments to Outside Bodies To consider nominations for councillor representative appointments to outside bodies and working groups.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 19 Jun 2019 Council 18 Jul 2019	Exempt report - Property 'V' construction budget - Key Decision To consider an exempt report on the construction budget for property 'V'.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Cabinet 19 Jun 2019	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Cabinet 19 Jun 2019	Exempt report - White House construction budget - Key Decision To consider an exempt report on the construction budget required for the White House development.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 17 Jul 2019	Exempt report - Acquisition Y - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 17 Jul 2019	Exempt report - Acquisition Z - key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 17 Jul 2019	Annual Report To note the Council's Annual Report for 2018/19.	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation Leader of the Council
Cabinet 17 Jul 2019	Exempt Report - Knowle Green Estates Ltd - Business Plan To decide on the strategy for the Company	Non-Key Decision	Private	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 9 Sep 2019	Response to Heathrow Consultation 2 - Key Decision To consider the Council's response to Heathrow consultation 2.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Ann Biggs, Strategic Planning Manager Portfolio Holder for Corporate Management
Cabinet 25 Sep 2019	Review of Polling Stations To consider a review of the polling stations in the borough.	Non-Key Decision	Public	Jayne McEwan, Electoral Services Manager Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 25 Sep 2019 Council 24 Oct 2019	Housing Strategy To receive a report and consider the Housing Strategy for the borough.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing
Cabinet 25 Sep 2019	Revenue Monitoring Q1 (April to June) To receive and note the current Revenue spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Portfolio Holder for Finance
Cabinet 25 Sep 2019	Capital Monitoring Q1 (April to June) To receive and note the current Capital spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Portfolio Holder for Finance
Cabinet 4 Dec 2019	Outline Budget 2020/21 To consider a report on the Outline Budget for 2020/21 to 2023/24.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 4 Dec 2019 Council 12 Dec 2019	Homelessness Strategy To consider a report on a review of the Strategy.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing
Cabinet 4 Dec 2019 Council 12 Dec 2019	Calendar of Meetings To consider the draft Calendar of Meetings for 2020/21 and make a recommendation to Council.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 4 Dec 2019	Treasury Management Strategy - half yearly report To receive the half yearly report on Treasury Management 2019/20.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Portfolio Holder for Finance
Cabinet 4 Dec 2019	Revenue Monitoring Q2 (July - September) To receive a report on the revenue spend for the period July to September 2019.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Portfolio Holder for Finance
Cabinet 4 Dec 2019	Capital Monitoring Q2 (July - September) To receive a report on the capital spend for the period July to September 2019.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Portfolio Holder for Finance